TEL. (800) 995-EDIS \* ediscompany.com

30 August 2012

Advanced Power Control, Inc. 126 Sandy Drive Newark, DE 19713

RE:

Appoquinimink School District

Townsend Elementary School Renovations

#### Gentlemen:

Congratulations. Appoquinimink School District has authorized us to issue a letter of intent to you for Contract No. A-08, Automatic Temperature Controls, for the above referenced project.

Alt. No. 2, Increase electrical outlet capacity through building, add Smartboards/Elmo's	.00
1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
Alt. No. 2, Increase electrical outlet capacity through building, and smartboards/Emile's	
In Classrooms \$0.0	ΔΛ
Alt. No. 2A, Upgrades to Computer Learning (010) \$2,300.0	UU
Alt. No. 3, Synthetic Gym Floor \$0.0	.00
Alt. No. 4, Upgrades to Art Room (007A), Art Storage Room (008) and Counselor Room (009) \$0.0	.00
Alt. No. 5, New casework in all Classrooms \$0.0	.00
Alt. No. 6, Tile wainscot in all corridors	.00
Alt. No. 7, Paint entire building interior \$0.0	.00
Alt. No. 8, Music Room new casework and finishes \$0.0	.00
Alt. No. 8A, Music Room new floor finishes \$0.0	.00
Alt. No. 9, Second exterior canopy with covered connector to first canopy \$0.0	.00
Alt. No. 10, Intruder type double keyed classroom lockers \$0.	<u>.00.</u>
Total Contract Amount \$88,080.	.00.

TEL. (800) 995-EDIS • ediscompany.com

Advanced Power Control, Inc. Townsend Elementary School Renovations 30 August 2012 Page 2

You are requested to begin preparation of start-up documents, including:

- Performance and Payment Bonds (due within seven (7) days of receipt of this request).
- One copy of a site-specific company safety program and one (1) copy of MSDS for this project.
- Certificate of Insurance (sample attached).
- List of Subcontractors (due within seven (7) days of receipt of this request).
- Emergency Contact Form (attached)
- Schedule of Values
- Project Construction Schedule
- Labor Rates Breakdown (form attached)
- Town of Townsend Business License

Please advise your bonding company that the date of your contract is the same date as this letter of intent and should be executed and returned. Your contract cannot be processed until we have approved bonds and insurance. A fully executed contract will be returned upon approval and execution by the School District.

Sincerely, EDiS Company

Mary King Senior Project Manager

MK/js

Attachments: Sample Certificate of Insurance

**Emergency Contact Form** 



ALN Construction, Inc. P. O. Box 7959 Newark, DE 19714

RE:

Appoquinimink School District

Townsend Elementary School Renovations

#### Gentlemen:

Congratulations. Appoquinimink School District has authorized us to issue a letter of intent to you for Contract No. A-04 Acoustical Ceilings for the above referenced project.

Base Bid	\$47,015.00
Alt. No. 1, Complete Library Renovations	\$3,298.00
Alt. No. 2, Increase electrical outlet capacity through building, add Smartboards/Elmo's	
in Classrooms	\$0.00
Alt. No. 2A, Upgrades to Computer Learning (010)	\$456.00
Alt. No. 3, Synthetic Gym Floor	\$0.00
Alt. No. 4, Upgrades to Art Room (007A), Art Storage Room (008) and Counselor Room (009)	\$1,041.00
Alt. No. 5, New casework in all Classrooms	\$0.00
Alt. No. 6, Tile wainscot in all corridors	\$0.00
Alt. No. 7, Paint entire building interior	\$0,00
Alt. No. 8, Music Room new casework and finishes	\$1,870.00
Alt. No. 8A, Music Room new floor finishes	\$0.00
Alt. No. 9, Second exterior canopy with covered connector to first canopy	\$23,225.00
Alt. No. 10, Intruder type double keyed classroom lockers	<u>\$0.00</u>
Total Contract Amount	\$76,905.00

TEL. (800) 995-EDIS . ediscompany.com

ALN Construction, Inc.
Townsend Elementary School Renovations
30 August 2012
Page 2

You are requested to begin preparation of start-up documents, including:

- Performance and Payment Bonds (due within seven (7) days of receipt of this request).
- One copy of a site-specific company safety program and one (1) copy of MSDS for this project.
- Certificate of Insurance (sample attached).
- List of Subcontractors (due within seven (7) days of receipt of this request).
- Emergency Contact Form (attached)
- Schedule of Values
- Project Construction Schedule
- Labor Rates Breakdown (form attached)
- Town of Townsend Business License

Please advise your bonding company that the date of your contract is the same date as this letter of intent and should be executed and returned. Your contract cannot be processed until we have approved bonds and insurance. A fully executed contract will be returned upon approval and execution by the School District.

Sincerely, EDiS Company

Mary King Senior Project Manager

MK/js

Attachments: Sample Certificate of Insurance

Emergency Contact Form



Brandywine Contractors, Inc. 34 Industrial Blvd. New Castle, De 19720

RE:

Appoquinimink School District

Townsend Elementary School Renovations

### Gentlemen:

Congratulations. Appoquinimink School District has authorized us to issue a letter of intent to you for Contract No. A-03 Drywall/Framing for the above referenced project.

Base Bid	\$232,732.00
	\$37,600.00
Alt. No. 1, Complete Library Renovations	
Alt. No. 2, Increase electrical outlet capacity through building, add Smartboards/Elmo's	#0.00
In Classrooms	\$0.00
	\$580.00
Alt. No. 2A, Upgrades to Computer Learning (010)	\$0.00
Alt. No. 3, Synthetic Gym Floor	•
Alt. No. 4, Upgrades to Art Room (007A), Art Storage Room (008) and Counselor Room (009)	\$0.00
Alt. No. 5, New casework in all Classrooms	\$2,860.00
	\$0.00
Alt. No. 6, Tile wainscot in all corridors	
Alt. No. 7, Paint entire building interior	\$0.00
Alt. No. 8, Music Room new casework and finishes	\$0.00
	\$0.00
Alt. No. 8A, Music Room new floor finishes	•
Alt. No. 9, Second exterior canopy with covered connector to first canopy	\$80,500.00
Alt. No. 10, Intruder type double keyed classroom lockers	<u>\$0.00</u>
	\$354,272.00
Total Contract Amount	404 -/21 2104

Brandywine Contractors, Inc. Townsend Elementary School Renovations 30 August 2012 Page 2

You are requested to begin preparation of start-up documents, including:

- Performance and Payment Bonds (due within seven (7) days of receipt of this request).
- One copy of a site-specific company safety program and one (1) copy of MSDS for this project.
- Certificate of Insurance (sample attached).
- List of Subcontractors (due within seven (7) days of receipt of this request).
- Emergency Contact Form (attached)
- Schedule of Values
- Project Construction Schedule
- Labor Rates Breakdown (form attached)
- Towns of Townsend Business License

Please advise your bonding company that the date of your contract is the same date as this letter of intent and should be executed and returned. Your contract cannot be processed until we have approved bonds and insurance. A fully executed contract will be returned upon approval and execution by the School District.

Sincerely, EDiS Company

Mary King Senior Project Manager

MK/js

Attachments: Sample Certificate of Insurance

**Emergency Contact Form** 

Butler Balancing Co., Inc. P. O. Box 72256 Thorndale, PA 19372

RE:

Appoquinimink School District

Townsend Elementary School Renovations

### Gentlemen:

Congratulations. Appoquinimink School District has authorized us to issue a letter of intent to you for Contract No. A-11 Testing and Balancing, for the above referenced project.

Base Bid	\$8,000.00
Alt. No. 1, Complete Library Renovations	\$800.00
Alt. No. 2, Increase electrical outlet capacity through building, add Smartboards/Elmo's	
In Classrooms	\$0.00
Alt. No. 2A, Upgrades to Computer Learning (010)	<b>\$150.</b> 00
Alt. No. 3, Synthetic Gym Floor	\$0.00
Alt. No. 4, Upgrades to Art Room (007A), Art Storage Room (008) and Counselor Room (009)	\$150.00
Alt. No. 5, New casework in all Classrooms	\$0.00
Alt. No. 6, Tile wainscot in all corridors	\$0.00
Alt. No. 7, Paint entire building interior	\$0.00
Alt. No. 8, Music Room new casework and finishes	\$0.00
Alt. No. 8A, Music Room new floor finishes	\$0.00
Alt. No. 9, Second exterior canopy with covered connector to first canopy	\$0.00
Alt. No. 10, Intruder type double keyed classroom lockers	<u>\$0.00</u>
Total Contract Amount	\$9,100.00

TEL. (800) 995-EDIS - ediscompany.com

Butler Balancing Co., Inc. Townsend Elementary School Renovations 30 August 2012 Page 2

You are requested to begin preparation of start-up documents, including:

- Performance and Payment Bonds (due within seven (7) days of receipt of this request).
- One copy of a site-specific company safety program and one (1) copy of MSDS for this project.
- Certificate of Insurance (sample attached).
- List of Subcontractors (due within seven (7) days of receipt of this request).
- Emergency Contact Form (attached)
- Schedule of Values
- Project Construction Schedule
- Labor Rates Breakdown (form attached)
- Town of Townsend Business License

Please advise your bonding company that the date of your contract is the same date as this letter of intent and should be executed and returned. Your contract cannot be processed until we have approved bonds and insurance. A fully executed contract will be returned upon approval and execution by the School District.

Sincerely, EDiS Company

Mary King Senior Project Manager

MK/js

Attachments: Sample Certificate of Insurance

Emergency Contact Form

CTA Roofing & Waterproofing, Inc. 91 Blue Hen Drive Newark, DE 19713

RE: Appoquinimink School District

Townsend Elementary School Renovations

#### Gentlemen:

Congratulations. Appoquinimink School District has authorized us to issue a letter of intent to you for Contract No. A-2 Roofing, for the above referenced project.

Base Bid	\$53,200.00
Alt. No. 1, Complete Library Renovations	\$0.00
Alt. No. 2, Increase electrical outlet capacity through building, add Smartboards/Elmo's	
In Classrooms	\$0.00
Alt. No. 2A, Upgrades to Computer Learning (010)	\$0.00
Alt. No. 3, Synthetic Gym Floor	\$0.00
Alt. No. 4, Upgrades to Art Room (007A), Art Storage Room (008) and Counselor Room (009)	\$0.00
Alt. No. 5, New casework in all Classrooms	\$0.00
Alt. No. 6, Tile wainscot in all corridors	\$0.00
Alt. No. 7, Paint entire building interior	\$0,00
Alt. No. 8, Music Room new casework and finishes	\$0.00
Alt. No. 8A, Music Room new floor finishes	\$0.00
Alt. No. 9, Second exterior canopy with covered connector to first canopy	\$23,500.00
Alt. No. 10, Intruder type double keyed classroom lockers	<u>\$0.00</u>
Total Contract Amount	\$76,700.00

CTA Roofing & Waterproofing Townsend Elementary School Renovations 30 August 2012 Page 2

You are requested to begin preparation of start-up documents, including:

- Performance and Payment Bonds (due within seven (7) days of receipt of this request).
- One copy of a site-specific company safety program and one (1) copy of MSDS for this project.
- Certificate of Insurance (sample attached).
- List of Subcontractors (due within seven (7) days of receipt of this request).
- Emergency Contact Form (attached)
- Schedule of Values
- Project Construction Schedule
- Labor Rates Breakdown (form attached)
- Town of Townsend Business License

Please advise your bonding company that the date of your contract is the same date as this letter of intent and should be executed and returned. Your contract cannot be processed until we have approved bonds and insurance. A fully executed contract will be returned upon approval and execution by the School District.

Sincerely, EDiS Company

Mary King Senior Project Manager

MK/js

Attachments: Sample Certificate of Insurance
Emergency Contact Form
Labor Detail Form

AIA Document A101/CMa



J & G Acoustical Co., Inc. d/b/a J & G Building Group 118 Sleepy Hollow Drive, Suite 2 Middletown, DE 19709

RE: Appoquinimink School District

Townsend Elementary School Renovations

#### Gentlemen:

Congratulations. Approquinimink School District has authorized us to issue a letter of intent to you for Contract No. A-1 Carpentry and General Work for the above referenced project.

	\$645,400.00
Base Bid	
Alt. No. 1, Complete Library Renovations	\$45,140.00
Alt. No. 2, Increase electrical outlet capacity through building, add Smartboards/Elmo's	8
In Classrooms	\$0.00
Alt. No. 2A, Upgrades to Computer Learning (010)	\$8,092.00
Alt. No. 3, Synthetic Gym Floor	\$0.00
Alt. No. 4, Upgrades to Art Room (007A), Art Storage Room (008) and Counselor Room (009	) \$18,734.00
Alt. No. 5, New casework in all Classrooms	\$98,666.00
Alt. No. 6, Tile wainscot in all corridors	\$78,300.00
Alt. No. 7, Paint entire building interior	\$0.00
Alt. No. 8, Music Room new casework and finishes	\$10,520.00
	\$0.00
Alt. No. 8A, Music Room new floor finishes	\$72,720.00
Alt. No. 9, Second exterior canopy with covered connector to first canopy	
Alt. No. 10, Intruder type double keyed classroom lockers	\$6,457.00
Total Contract Amount	\$984,029.00

TEL. (800) 995-EDIS - ediscompany.com

J & G Acoustical Co., Inc.
Townsend Elementary School Renovations
30 August 2012
Page 2

You are requested to begin preparation of start-up documents, including:

- Performance and Payment Bonds (due within seven (7) days of receipt of this request).
- One copy of a site-specific company safety program and one (1) copy of MSDS for this project.
- Certificate of Insurance (sample attached).
- List of Subcontractors (due within seven (7) days of receipt of this request).
- Emergency Contact Form (attached)
- Schedule of Values
- Project Construction Schedule
- Labor Rates Breakdown (form attached)
- Town of Townsend Business License

Please advise your bonding company that the date of your contract is the same date as this letter of intent and should be executed and returned. Your contract cannot be processed until we have approved bonds and insurance. A fully executed contract will be returned upon approval and execution by the School District.

Sincerely, EDiS Company

Mary King Senior Project Manager

MK/js

Attachments: Sample Certificate of Insurance

Emergency Contact Form

Labor Detail Form

AIA Document 101/CMA

Jamestown Painting and Decorating, Inc. 830 Dawson Drive Newark, De 19713

RE:

Appoquinimink School District

Townsend Elementary School Renovations

### Gentlemen:

Congratulations. Appoquinimink School District has authorized us to issue a letter of intent to you for Contract No. A-05 Paint for the above referenced project.

Base Bid	\$35,615.00
Alt. No. 1, Complete Library Renovations	\$3,600.00
Alt. No. 2, Increase electrical outlet capacity through building, add Smartboards/Elmo's	
In Classrooms	\$0.00
Alt. No. 2A, Upgrades to Computer Learning (010)	\$1,000.00
Alt. No. 3, Synthetic Gym Floor	\$0.00
Alt. No. 4, Upgrades to Art Room (007A), Art Storage Room (008) and Counselor Room (009)	\$5,555.00
Alt. No. 5, New casework in all Classrooms	\$4,400.00
Alt. No. 6, Tile wainscot in all corridors	\$0.00
Alt. No. 7, Paint entire building interior	\$69 <u>,</u> 130.00
Alt. No. 8, Music Room new casework and finishes	\$1,100.00
Alt. No. 8A, Music Room new floor finishes	\$0.00
Alt. No. 9, Second exterior canopy with covered connector to first canopy	\$0.00
Alt. No. 10, Intruder type double keyed classroom lockers	<u>\$0.00</u>
Total Contract Amount	\$120,400.00

Jamestown Painting and Decorating, Inc.
Townsend Elementary School Renovations
30 August 2012
Page 2

You are requested to begin preparation of start-up documents, including:

- Performance and Payment Bonds (due within seven (7) days of receipt of this request).
- One copy of a site-specific company safety program and one (1) copy of MSDS for this project.
- Certificate of Insurance (sample attached).
- List of Subcontractors (due within seven (7) days of receipt of this request).
- Emergency Contact Form (attached)
- Schedule of Values
- Project Construction Schedule
- Labor Rates Breakdown (form attached)
- Town of Townsend Business License

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Sincerely, EDiS Company

Mary King Senior Project Manager

MK/js

Attachments: Sample Certificate of Insurance

**Emergency Contact Form** 

Labor Detail Form



Parkway Floors, Inc. 108 Sleepy Hollow Drive; Suite 100 Middletown, DE 19709

RE:

Appoquinimink School District

Townsend Elementary School Renovations

#### Gentlemen:

Congratulations. Appoquinimink School District has authorized us to issue a letter of intent to you for Contract No. A-06 Flooring for the above referenced project.

	#= 6 =00 00
Base Bid	\$56,500.00
Alt No. 1. Complete Library Renovations	\$11,700.00
Alt. No. 2, Increase electrical outlet capacity through building, add Smartboards/Elmo's	
In Classrooms	\$0.00
Alt. No. 2A, Upgrades to Computer Learning (010)	\$1,840.00
	\$27,200.00
Alt. No. 3, Synthetic Gym Floor Alt. No. 4, Upgrades to Art Room (007A), Art Storage Room (008) and Counselor Room (009)	\$6,975.00
Alt. No. 4, Upgrades to Art Room (UVA), Art Storage Room (UVA)	\$4,370.00
Alt. No. 5, New casework in all Classrooms	\$0.00
Alt. No. 6, Tile wainscot in all corridors	\$0.00
Alt. No. 7, Paint enfire building interior	
Alt. No. 8, Music Room new casework and finishes	\$0.00
Alt. No. 8A, Music Room new floor finishes	\$3,400.00
Alt. No. 9, Second exterior canopy with covered connector to first canopy	\$0.00
Alt. No. 10, Intruder type double keyed classroom lockers	<u>\$0.00</u>
Total Contract Amount	\$111,985.00

TEL. (800) 995-EDIS - ediscompany.com

Parkway Floors, Inc.
Townsend Elementary School Renovations
30 August 2012
Page 2

You are requested to begin preparation of start-up documents, including:

- Performance and Payment Bonds (due within seven (7) days of receipt of this request).
- One copy of a site-specific company safety program and one (1) copy of MSDS for this project.
- Certificate of Insurance (sample attached).
- List of Subcontractors (due within seven (7) days of receipt of this request).
- Emergency Contact Form (attached)
- Schedule of Values
- Project Construction Schedule
- Labor Rates Breakdown (form attached)
- Town of Townsend Business License

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Sincerely, EDiS Company

Mary King Senior Project Manager

MK/js

Attachments: Sample Certificate of Insurance

Emergency Contact Form

SimplexGrinnell 17 McCullough Drive New Castle, DE 19720

RE:

Appoquinimink School District

Townsend Elementary School Renovations

#### Gentlemen:

Congratulations. Appoquinimink School District has authorized us to issue a letter of intent to you for Contract No. A-10 Fire Protection, for the above referenced project.

Base Bid	\$17,484.00
Alt. No. 1, Complete Library Renovations	\$3,965.00
Alt. No. 2, Increase electrical outlet capacity through building, add Smartboards/Elmo's	
In Classrooms	\$0.00
Alt. No. 2A, Upgrades to Computer Learning (010)	\$0.00
Alt. No. 3, Synthetic Gym Floor	\$0.00
Alt. No. 4, Upgrades to Art Room (007A), Art Storage Room (008) and Counselor Room (009)	\$0.00
Alt. No. 5, New casework in all Classrooms	\$0.00
Alt. No. 6, Tile wainscot in all corridors	\$0.00
Alt. No. 7, Paint entire building interior	\$0.00
Alt. No. 8, Music Room new casework and finishes	\$0.00
Alt. No. 8A, Music Room new floor finishes	\$0.00
Alt. No. 9, Second exterior canopy with covered connector to first canopy	\$0.00
Alt. No. 10, Intruder type double keyed classroom lockers	<u>\$0.00</u>
Total Contract Amount	\$21,449.00
TOTAL CONTRACT TATIONALS	

SimplexGrinnell
Townsend Elementary School Renovations
30 August 2012
Page 2

You are requested to begin preparation of start-up documents, including:

- Performance and Payment Bonds (due within seven (7) days of receipt of this request).
- One copy of a site-specific company safety program and one (1) copy of MSDS for this project.
- Certificate of Insurance (sample attached).
- List of Subcontractors (due within seven (7) days of receipt of this request).
- Emergency Contact Form (attached)
- Schedule of Values
- Project Construction Schedule
- Labor Rates Breakdown (form attached)
- Town of Townsend Business License

Please advise your bonding company that the date of your contract is the same date as this letter of intent and should be executed and returned. Your contract cannot be processed until we have approved bonds and insurance. A fully executed contract will be returned upon approval and execution by the School District.

Sincerely, EDiS Company

Mary King Senior Project Manager

MK/js

Attachments: Sample Certificate of Insurance

Emergency Contact Form Labor Detail Form AIA Document 101/CMa

SimplexGrinnell 17 McCullough Drive New Castle, DE 19720

RE: Appoquinimink School District

Townsend Elementary School Renovations

### Gentlemen:

Congratulations. Appoquinimink School District has authorized us to issue a letter of intent to you for Contract No. A-12 Life Safety, for the above referenced project.

Base Bid	\$197,229.00
Alt. No. 1, Complete Library Renovations	\$13,592.00
Alt. No. 2, Increase electrical outlet capacity through building, add Smartboards/Elmo's	
In Classrooms	\$98,132.00
Alt. No. 2A, Upgrades to Computer Learning (010)	\$13,592.00
Alt. No. 3, Synthetic Gym Floor	\$0.00
Alt. No. 4, Upgrades to Art Room (007A), Art Storage Room (008) and Counselor Room (009	) \$13,592.00
Alt. No. 5, New casework in all Classrooms	\$0.00
Alt. No. 6, Tile wainscot in all corridors	\$0.00
Alt. No. 7, Paint entire building interior	\$0.00
Alt. No. 8, Music Room new casework and finishes	\$0.00
Alt. No. 8A, Music Room new floor finishes	\$0.00
Alt. No. 9, Second exterior canopy with covered connector to first canopy	\$0.00
Alt. No. 10, Intruder type double keyed classroom lockers	<u>\$0.00</u>
Total Contract Amount	\$336,137.00

SimplexGrinnell Townsend Elementary School Renovations 30 August 2012 Page 2

You are requested to begin preparation of start-up documents, including:

- Performance and Payment Bonds (due within seven (7) days of receipt of this request).
- One copy of a site-specific company safety program and one (1) copy of MSDS for this project.
- Certificate of Insurance (sample attached).
- List of Subcontractors (due within seven (7) days of receipt of this request).
- Emergency Contact Form (attached)
- Schedule of Values
- Project Construction Schedule
- Labor Rates Breakdown (form attached)
- Town of Townsend Business License

Please advise your bonding company that the date of your contract is the same date as this letter of intent and should be executed and returned. Your contract cannot be processed until we have approved bonds and insurance. A fully executed contract will be returned upon approval and execution by the School District.

Sincerely, EDiS Company

Mary King Senior Project Manager

MK/js

Attachments: Sample Certificate of Insurance

**Emergency Contact Form** 



Worth & Company, Inc. 6263 Kellers Church Road Pipersville, PA 18947

RE: Appoquinimink School District

Townsend Elementary School Renovations

#### Gentlemen:

Congratulations. Approquinimink School District has authorized us to issue a letter of intent to you for Contract No. A-07 Mechanical and Plumbing, for the above referenced project.

	Base Bid	\$524,000.00
	Alt. No. 1, Complete Library Renovations	\$25,000.00
	Alt. No. 2, Increase electrical outlet capacity through building, add Smartboards/Elmo's	
	In Classrooms	\$0.00
•	Alt. No. 2A, Upgrades to Computer Learning (010)	\$8,500.00
	Alt. No. 3, Synthetic Gym Floor	\$0.00
	Alt. No. 4, Upgrades to Art Room (007A), Art Storage Room (008) and Counselor Room (009)	\$11,000.00
	Alt. No. 5, New casework in all Classrooms	\$45,000.00
	Alt. No. 6, Tile wainscot in all corridors	\$1,700.00
	Alt. No. 7, Paint entire building interior	\$0.00
	Alt. No. 8, Music Room new casework and finishes	\$0.00
	Alt. No. 8A, Music Room new floor finishes	\$0.00
	Alt. No. 9, Second exterior canopy with covered connector to first canopy	\$800.00
	Alt. No. 10, Intruder type double keyed classroom lockers	<u>\$0.00</u>
	Total Contract Amount	\$616,000.00
	34	



Worth & Company, Inc.
Townsend Elementary School Renovations
30 August 2012
Page 2

You are requested to begin preparation of start-up documents, including:

- Performance and Payment Bonds (due within seven (7) days of receipt of this request).
- One copy of a site-specific company safety program and one (1) copy of MSDS for this project.
- Certificate of Insurance (sample attached).
- List of Subcontractors (due within seven (7) days of receipt of this request).
- Emergency Contact Form (attached)
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- Labor Rates Breakdown (form attached)
- Town of Townsend Business License

Please advise your bonding company that the date of your contract is the same date as this letter of intent and should be executed and returned. Your contract cannot be processed until we have approved bonds and insurance. A fully executed contract will be returned upon approval and execution by the School District.

Sincerely, EDiS Company

Mary King Senior Project Manager

MK/js

Attachments: Sample Certificate of Insurance

Emergency Contact Form